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**IRELAND REGION**

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**TO: BRANCH SECRETARIES AND REGIONAL OFFICERS (IRELAND)**

January 2026

Dear Colleagues,

**8<sup>th</sup> IRISH POLICY CONFERENCE OF UNITE : 22<sup>nd</sup> & 23<sup>rd</sup> JUNE : MALAHIDE, CO DUBLIN**

Please find attached a copy of the Preliminary Agenda for the forthcoming 8<sup>th</sup> Irish Policy Conference. Your branch or committee is invited to submit one amendment to a motion to appear on the Final Agenda.

When submitting an amendment, your branch or committee should bear in mind the following guidance:

- Each branch or committee is entitled to submit 1 amendment;
- an amendment cannot change the meaning of a motion;
- an amendment must clearly state what motion is to be amended by indicating the number, name and submitting body of that motion;
- an amendment must clearly state where the motion is to be amended and it must specifically state what is to be amended i.e. where any text should be deleted or inserted;
- all amendments must be agreed at a properly convened branch or committee meeting.

Any amendment that does not comply with this guidance may be ruled out of order by the Standing Orders Committee.

Amendments must be sent by email to [irelandconferences@unitetheunion.org](mailto:irelandconferences@unitetheunion.org) in Word format that can be used to extract the text of the amendment for inclusion in the final agenda and the original completed and signed form can be scanned/photo and sent by e-mail or a printed copy sent by post to Janet Murphy c/o SOC, Unite, 55/56 Middle Abbey Street, Dublin 1 D01 X002, Republic of Ireland. **All amendments, whether submitted electronically or by post, must be received on the correct form no later than Friday, 13<sup>th</sup> March 2026.** Amendments arriving after that date will not be placed upon the Final Agenda. The verification form for amendments is attached to this notice.

The Final Agenda for conference including all valid motions and amendments will be circulated to delegates and branches in advance of the Irish Policy Conference.

Yours sincerely,

A handwritten signature in blue ink that reads 'Susan Fitzgerald'.

Susan Fitzgerald  
Regional Secretary

enc: Amendment form

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Susan Fitzgerald  
Regional Secretary

Sharon Graham  
General Secretary

[www.unitetheunionireland.org](http://www.unitetheunionireland.org)



UNITE THE UNION  
8<sup>TH</sup> IRISH POLICY CONFERENCE 2026  
**AMENDMENTS**

Date of meeting at which Amendment was agreed:

**A**

Branch Name (or number) or Committee Name .....

Signed: Branch or Committee Chair (*digital signature will suffice*) .....

Signed: Branch or Committee Secretary (*digital signature will suffice*) .....

Name of Secretary in Block letters (in the case of statutory committees this is the Regional Officer with responsibility for servicing the committee):

Secretary's Address: .....

e-mail address: .....

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Number of Motion to be amended: .....

Title of Motion to be amended: .....

Name of body that submitted the Motion to be amended: .....

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Susan Fitzgerald  
Regional Secretary

Sharon Graham  
General Secretary

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